



OSWEGO COUNTY COMPUTER SERVICES ASSISTANT

The Oswego County Department of Social Services has an immediate opening for a Computer Services Assistant to assist staff in acquiring and maintaining computer services for the department where assigned. An incumbent interfaces with central data processing personnel for technical assistance in trouble-shooting. This position involves no responsibility in the areas of programming, systems analysis, or local area network administration but the incumbent may back up Computer Specialists and/or Senior Computer Specialist as needed.

Qualifications: Possession of an associate's degree in computer science, information resource management or related field and one year of experience in a multi-user computer system, troubleshooting microcomputer equipment and adapting software to business applications; **OR** Graduation from high school or possession of an equivalency diploma and three years of above experience. **NOTE:** A bachelor's degree including 30 credit hours in computer science, information resource management, or related field may be substituted for the above experience.

This title has been approved to be filled without the need to take an exam for a limited period through the HELP Program. Candidates appointed permanently to this title will NOT need to take an exam and will remain in their position even when the HELP program ends.

Pay Rate: \$21.19 per hour (35-hours per week) plus competitive benefits package including: health, life, dental and vision insurance; NYS Retirement; and Public Service Loan Forgiveness Program.

To Apply: Review of applications will begin immediately and continue until the position is filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department
46 East Bridge Street
Oswego, New York 13126
(315) 349-8209 Fax: (315) 349-8254
Email: humanresources@oswegocounty.com
Web: www.oswegocounty.com/humanresources

Affirmative Action/Equal Opportunity Employer