



OSWEGO COUNTY EMPLOYMENT SPECIALIST ASSISTANT

The Oswego County Department of Social Services (Mexico Office) has an immediate opening for an Employment Specialist Assistant responsible for determining financial eligibility for various programs administered by the Employment and Training agency. This involves direct interviews with applicants and the collection and recording of pertinent vocational and financial data within the confines of established policies and procedures.

Qualifications: Completion of 60 semester credit hours; **OR** Two (2) years of clerical experience supporting social service, employment, healthcare, or other closely related programs.

Permanent appointment to this position will require successful completion of the civil service examination.

Pay Rate: \$18.85 per hour plus competitive benefit package including: health, life, dental and vision insurance, NYS Retirement and Public Service Loan Forgiveness Program.

To Apply: Review of applications will begin immediately and continue until position is filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department
46 East Bridge Street
Oswego, New York 13126
(315) 349-8209 Fax: (315) 349-8254
Email: humanresources@oswegocounty.com
Web: www.oswegocounty.com/humanresources

Affirmative Action/Equal Opportunity Employer