



## OSWEGO COUNTY REAL PROPERTY DATA ASSISTANT

The Oswego County Real Property Division has an immediate opening for a Real Property Data Assistant to assist in coordinating the effective implementation and maintenance of the Real Property System and administrative functions of the Real Property Office.

**Qualifications:** Possession of an associate's degree and one year of experience involving the entry or retrieval of data in a computerized database; **OR** Graduation from high school or possession of an equivalency diploma and three (3) years of experience as described above.

Permanent appointment to this position requires successful completion of the civil service examination.

**Pay Rate:** \$18.30 per hour plus competitive benefits package including: health, life, dental and vision insurance; NYS Retirement; and Public Service Loan Forgiveness Program.

**To Apply:** Review of applications will begin immediately and continue until position is filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department  
46 East Bridge Street  
Oswego, New York 13126  
(315) 349-8209 Fax: (315) 349-8254  
Email: [humanresources@oswegocounty.com](mailto:humanresources@oswegocounty.com)  
Web: [www.oswegocounty.com/humanresources](http://www.oswegocounty.com/humanresources)

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