



## OSWEGO COUNTY CASEWORKER AIDE

Oswego County has an immediate opening for a Caseworker Aide, a para-professional position with a supportive role in assisting casework staff at the Oswego County Department of Social Services. The Caseworker Aide position requires direct contact with families whose children are in foster care. The primary responsibility of Caseworker Aides is to provide transportation assistance and supervision of visitation with the goal of reunifying families and documenting interactions of family members. Additional duties include clerical work in a supportive role to caseworker staff. The standard workday for this position may vary based on client need, between 8:30 am - 8:30 pm with a 30-minute lunch period. There may be some need for alternate work schedules to accommodate weekend supervised visits and transports.

**Qualifications:** Completion of 60 semester credit hours; **OR** Graduation from high school or possession of an equivalency diploma and two (2) years of para-professional experience in a social service or community service agency, hospital, or physician's office which shall have involved client or patient contact. **SPECIAL REQUIREMENT:** Possession of a current, valid, New York State driver's license at time of appointment. Maintenance of license required throughout the course of employment. The job requires the ability to work a flexible work schedule and/or work additional hours dependent upon the needs of the Department.

This title has been approved to be filled without the need to take an exam for a limited period through the HELP Program. Candidates appointed permanently to this title will NOT need to take an exam and will remain in their position even when the HELP program ends.

**Pay Rate:** \$20.78 per hour plus competitive benefits package including: health, life, dental and vision insurance; NYS Retirement; and Public Service Loan Forgiveness Program.

**To Apply:** Review of applications will begin immediately and continue until the position is filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department  
46 East Bridge Street  
Oswego, New York 13126  
(315) 349-8209 Fax: (315) 349-8254  
Email: [Humanresources@OswegoCountyNY.gov](mailto:Humanresources@OswegoCountyNY.gov)  
Web: [www.oswegocounty.com/humanresources](http://www.oswegocounty.com/humanresources)

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