



OSWEGO COUNTY EMERGENCY MANAGEMENT SPECIALIST

The Oswego County Emergency Management Department has an upcoming vacancy for an Emergency Management Specialist to develop and deliver emergency management trainings and exercises, contributing to emergency planning initiatives, and maintaining key emergency management systems and technology. This position enhances countywide preparedness and resilience by increasing the capacity for local training, strengthening emergency operations plans, and supporting systems used during emergencies and disaster response. The employee may perform assigned functions in the Emergency Operations Center (EOC) during an emergency.

Qualifications: Master's degree in Emergency Management, Homeland Security, Public Administration or closely related field; **OR** bachelor's degree in Emergency Management, Homeland Security, Public Administration or closely related field and one (1) year of experience in the field of Emergency Management or Preparedness, emergency response operations, or in an administrative or supervisory position, with responsibility for program or policy planning, development, and implementation; **OR** bachelor's degree and two (2) years of experience in Emergency Management or Preparedness, emergency response operations or in an administrative or supervisory position, with responsibility for program or policy planning, development, and implementation.

SPECIAL REQUIREMENTS: At time of application, candidates must have completed FEMA IS-100, Incident Command System (ICS)—An Introduction; FEMA IS-200, Incident Command System for Single Resource Incidents; FEMA IS-700, National Incident Management System (NIMS)—An Introduction, and FEMA IS-800, National Response Framework- An Introduction. Possession of the FEMA Professional Development Series [PDS] Certificate in Emergency Management is required within three (3) months of appointment. Completion of the FEMA National Emergency Management Basic Academy (NEMBA) can substitute for the completion of the FEMA PDS. Completion of the Homeland Security Exercise Evaluation Program (HSEEP) is required within 1 year of employment. Possession of a valid NYS State driver's license at time of appointment. Maintenance of license required throughout the course of employment. The job may involve travel to all parts of the County and occasionally to other parts of NYS and outside NYS. To support public safety events, a disaster or large emergency, the job may also require availability to work a flexible schedule to include: evenings; weekends; overnight, out-of-town job-related trainings; short-notice recall; or extended hours with no notice.

Salary Range: \$51,664 to \$59,738 per year plus competitive benefits package including: health insurance, life insurance, and NYS retirement. Candidates may be eligible for the Public Service Loan Forgiveness program. Salary negotiable to be commensurate with experience and qualifications.

To Apply: Review of applications will begin immediately and continue until the position is filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department
46 East Bridge Street
Oswego, New York 13126
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AA/EEO EMPLOYER