



## OSWEGO COUNTY MOTOR VEHICLE CLERK

The Oswego County Clerks office has immediate openings for Motor Vehicle Clerks. These positions involve the responsibility for reviewing and processing a variety of transactions related to the licensing of drivers of motor vehicles and the registration of vehicles.

**Qualifications:** One (1) year of study (30 credit hours) at a regionally accredited or NYS registered college, university, or business school; **OR** Graduation from high school or possession of an equivalency diploma and one (1) year of clerical experience; **OR** Two (2) years of clerical experience. **SPECIAL REQUIREMENT:** Possession of a valid New York State driver's license appropriate to the vehicles operated or otherwise demonstrate their ability to meet the transportation needs of the position. The job may involve extensive travel to all parts of the County. A State and Federal criminal background check, including fingerprinting, is required for this position and some criminal offenses may bar employment. A complete list of disqualifying criminal offenses is available upon request.

Permanent appointment to this position requires successful completion of the civil service examination.

**Pay Rate:** \$14.67 per hour plus competitive benefit package including: health, life, dental and vision insurance; NYS Retirement; and Public Service Loan Forgiveness Program.

**To Apply:** Review of applications will begin immediately and continue until positions are filled. Please visit our website to complete an online application or submit a paper application to the address below.

Oswego County Human Resources Department  
46 East Bridge Street  
Oswego, New York 13126  
(315) 349-8209 Fax: (315) 349-8254  
Email: [humanresources@oswegocounty.com](mailto:humanresources@oswegocounty.com)  
Web: [www.oswegocounty.com/humanresources](http://www.oswegocounty.com/humanresources)

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